

December 30, 2015

Re: **Cleo H. Everhart Award**

Dear NCAOHN Officer or Chapter President:

The North Carolina Association of Occupational Health Nurses wishes to honor a member of the association who has demonstrated outstanding services to the field of occupational health nursing. The 2016 Cleo Everhart award winner will be recognized during the NCAOHN Spring Conference at the Black Mountain Retreat Center, March 9-11, 2016.

The 2016 eligibility requirements for the **Cleo H. Everhart Award** address the exemplary performance of an OHN focusing on direct clinical nursing care and employee services and programs. Nominees will be rated on a specified point evaluation scale related to these criteria. Each chapter knows a nurse deserving of this honor. Please consider nominating a member of your association qualifying for this distinction.

The Cleo H. Everhart Award **Nomination Form and Criteria for Nomination** are sent to the local association chapter presidents and NCAOHN officers. Past winners can be found on the NCAOHN website. Reproduce these forms as needed. **Email completed forms to [toakes1@triad.rr.com](mailto:toakes1@triad.rr.com)**. Nominations must be received **February 9, 2016**. Nominations received after that cannot be accepted.

Please follow the official format attached and send **TYPED** documentation to the **2016 Cleo H. Everhart Award Chair**:

**Rita W. Oakes**  
Duke University  
1407 Pebble Drive  
Graham, NC 27253  
Telephone work: 919-681-0513  
Telephone home: 336-578-4494

Email: [toakes1@triad.rr.com](mailto:toakes1@triad.rr.com)

Respectfully submitted,

*Rita Oakes RN, BSN, COHN-S*

Rita Oakes, Chair  
NCAOHN Awards Committee  
Cell: 336-260-4160

Enclosures: 2016 Cleo Everhart Award Nomination Form  
2016 Cleo Everhart Award Criteria and Contents